



**KLE COLLEGE OF PHARMACY**  
Vidyanagar, HUBBALLI - 580 031, Karnataka  
A constituent unit of  
**KLE Academy of Higher Education and Research, Belagavi**  
(Deemed-to-be-University)



☎ : 0836-2373174, Fax No.0836-2371048, Web: <http://www.klecoph.edu.in>, Email: [principal.klescoph@gmail.com](mailto:principal.klescoph@gmail.com)  
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Ref No: KLECOPH/HBL/2025-26/04BOS-128 Date: 20/02/2025

**Minutes of BoS (B.Pharm) Under Graduate & Diploma in Pharmacy Meeting**

**BoS:** 31st Board of Studies meeting in pharmacy program (B.pharm (UG) & Diploma in pharmacy) of KAHER program.

**Date:** 17<sup>th</sup> February, 2025.

**Venue:** Room No. 18, JNMC, Belagavi

**Members Attended:**

**Total: 22**

**Internal: 15**

1. Dr.V .S.Mastiholimanth	Dean
2. Dr. F.S.Dasankoppa	Chairman
3.Dr.AHM.Viswanath Swamy	Member
4. Dr. Rajamma AJ	Member
5. Dr.M.B. Patil	Member
6. Dr. Vanita Somasekhar	Member
7. Dr. Sankar G Alegoan	Member
8. Dr. P.M.Dandagi	Member
9. Dr. D.N Shastri	Member
10. Dr N.M Jeedi	Member
11. Dr. Manjula G	Member
12. Mr. Rajshekar chavan	Member
13. Mr. Amruth Naikwadi	Student representative

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## External Expert -01(Joined Online)

1. Dr. Umesh Patil. Member

Dr. Hanumanthachar Joshi couldn't attend the meeting because of travel commitments.Travelling

### Invitees:

1. Dr. Bhuvaneshwari Sharannavar, Criteria-I Incharge KLECOP Belagavi
2. Dr. Preethi G.B. Criteria-I Incharge KLECOP Bengaluru.(Joined online)
3. Dr. Santosh Patil Incharge IQAC KLECOP, Hubballi
4. Dr.Sanath B Nyamagoud, Criteria-I Incharge KLECOP, Hubballi
5. Dr. Chandra metgud. COE, KAHER, Belagavi
6. Mr. Sanjay Ugare. Asst. Registrar COE, KAHER Belagavi
7. Mr. Jigar Patel Entrepreneur representative

Mr. Akshay Talati -Alumni representation was unable to join for Meeting due to medical reason.

**AGENDA-1: The Minutes of the previous meeting were read and confirmed.**

**Agenda for consideration (Starting of new course, revision of course material, change in format for execution):**

**New Courses: Value added courses - NIL.**

### AGENDA-2:

To discuss the introduction of Value Added Courses for B.Pharm and associated credits

### VAC Implementation Across Constituent Units:

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1. NAAC Criteria -1 In-charges of all three constituent units presented the data for ongoing Value Added Courses and their implementation.

- KLE COP, Belagavi-
  - KLE COP, Hubballi - 07 courses offered
  - KLE COP, Bengaluru- 04 courses conducted in 2024-25, total 05 courses existing for B.Pharm
- ✓ According to the NAAC Metric, 80% of the total student strength enrolled in these VACs across all three constituent units, which was considered satisfactory.
- ✓ The implementation of VACs in all three units was uniform in **Enrolment, Course Conduct and Assessment Procedures**
- ✓ **SOP for VAC Credits in Transcripts:**
- During the JCC Meeting of KAHER, Dr. Chandra Metgud, CEO of KAHER, provided a brief overview of the Standard Operating Procedure (SOP) for adding VAC credits to student transcripts.
  - The process will be streamlined through a Contineo, where students:
    - Students will upload their VAC completion certificates.
    - After completing the course, submit an application to the university for credit inclusion.
    - Document verification will be done by the respective mentors and the Head of the institution.
    - Once processed, the credits will be added to the student's transcripts.

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### External Experts' Feedback:

- Dr. Umesh Patil and Entrepreneur Invite Mr. Jigar Patel expressed that these VACs will surely enhance students' knowledge and make them more employable.

**Resolution:** All the members agreed for the same & further discussions will be placed in Faculty of Pharmacy.

### Agenda-3:

To Update panel of Examiners for B.Pharm and D.pharm course

- ✓ The Panel of Examiners for B.Pharm and D.Pharm was already submitted in October 2024.
- ✓ As directed by Dr. Chandra Metgud, CoE of KAHER:
- ✓ A total of 69 out of 77 courses for B.Pharm were submitted, and the content of the panel was found satisfactory.
- ✓ An additional 8 subjects for the final B.Pharm elective subjects examiner panel need to be submitted, including project work and it was also directed to submit the internal examiner panel list for all three constituent units.
- ✓ It was Resolved
  - Prepare the Panel of Examiners for 08 elective subjects and to be circulated to all three constituent units for approval.

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- All three constituent units to submit respective internal panels of examiners, which were then forwarded to the Examination Section.

**Resolution: All the members agreed for the same & further discussions will be placed in Faculty of Pharmacy.**

## Agenda-4

### Discussion on result analysis of B.Pharm odd semester.

- ✓ Dr. Chandra Metgud, CoE of KAHER, presented the result analysis for the odd semester.
- ✓ The results of Semester 1 and Semester 3 for all three constituent colleges were found to be poor in performance.
- ✓ Discussion and Suggestions:
- ✓ All the members agreed that the shortage of time for Semester 1 students could be a key reason for their performance issues.
- ✓ External experts and all members suggested having a separate calendar of events for Semester 1 to Semester 2, which may help improve students' results by providing better structure and planning.
- ✓ Members from the constituent units suggested implementing remedial measures, counseling, and assignments for students to help them improve their performance.

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- ✓ It was also suggested to introduce instantaneous/Supplementary examinations for the D.Pharm course, which would enable students to complete the course within the stipulated time frame.

**Resolution: All the members agreed for the same & further discussions will be placed in Faculty of Pharmacy**

## Agenda-5:

### 1. Pedagogical initiation for improvising teaching and learning

- ✓ With reference to the KAHER letter bearing reference no. KAHER/24-25/D27062403 for pedagogical initiatives, and as per the resolution in the 30th UG BOS meeting, the UDEHP, KAHER, Belagavi has initiated multiple pedagogy workshops aimed at training faculty to enhance their teaching skills and ensure more effective learning for students.
- ✓ **Pedagogical Techniques Implementation:**  
All three constituent units have effectively initiated pedagogical techniques to improve teaching and learning outcomes:
  - KLECOP, Belagavi: 07
  - KLECOP, Hubballi: 06
  - KLECOP, Bengaluru: 14
- ✓ External members praised this initiative and also suggested that a proper feedback mechanism needs to be in place to ensure the effective implementation of these pedagogical strategies.

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**Resolution: All the members agreed for the same & further discussions will be placed in Faculty of Pharmacy for Consideration.**

## **Agenda-6: To review the revision of B.Pharm curriculum for upcoming 2025-26 academic year and D.Pharm Course for 2026-27**

- ✓ As per the 57th Academic Council meeting, it was notified that a revision of the syllabus for the B.Pharm course was to take place in order to incorporate inputs for improvement.
- ✓ In this regard, a letter was communicated by the Dean, Faculty of Pharmacy (dated 22.01.2025) to the principals of all the constituent units, requesting inputs for the syllabus revision.
- ✓ The inputs received from all three constituent units focused mainly on minor additions to the topics, based on the Kern's 6-Step Process, and incorporating feedback received from stakeholders:
  - ✓ KLECOP, Belagavi: 23 subjects
  - ✓ KLECOP, Hubballi: 14 subjects
  - ✓ KLECOP, Bengaluru: 15 subjects
- ✓ All members suggested that the revision should be presented after consultation with subject experts from all three constituent units to finalize the topics for inclusion. Once finalized, these should be presented before the Faculty of Pharmacy (FOP) for final approval.
- ✓ A meeting will be convened on 22.02.2025 by the Criteria 1 **In-charges, HODs**, and Subject incharge together finalized the revision of syllabus.

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✓ A detailed report of modification was submitted to the BoS Chairperson for final approval during the Faculty of Pharmacy meeting.

✓ Revision of Syllabus for D.Pharm Will be discussed in BOS Meeting Scheduled in Month of September, 2025

**Resolution: All the members agreed for the same & further discussions will be placed in Faculty of Pharmacy for Consideration.**

**Agenda-7: To discuss on curricular Feedback from stakeholders and action taken report 2024**

The following action points need to be addressed and uploaded for the AQAR 2024:

**1. Inclusion of Resource Person from Industry and Successful Alumni in implementation of Curriculum:**

✓ **Action Taken:** Industry experts and successful alumni have been invited as resource persons to share practical knowledge and real-world insights, enhancing the curriculum.

**2. Communication from Mentor or Institution Should Be Channelized:**

✓ **Action Taken:** A streamlined communication system has been set up, ensuring that mentors and institution can interact with Parents. Every year two parents meet have been conducted.

**3. Update the Students on New Technology and Digital Tools:**

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✓ **Action Taken:** Workshops and seminars on the latest technologies and digital tools are being organized regularly to keep students updated and proficient in modern tools.

#### 4. **Soft Skills Training to Students:**

✓ **Action Taken:** Soft skills training programs have been incorporated into the VAC to enhance communication, teamwork, and other essential interpersonal skills among students.

#### 5. **Training to Faculty for better implementation of curriculum:**

✓ **Action Taken:** Junior faculty to attend UDEHP workshops pertaining to teaching methodologies conducted by all 3 constituent units.

**Resolution:** All BOS Members unanimously agreed, and it was resolved to be taken to the Faculty of Pharmacy meeting.

#### **Agenda-8: Enrolment for NPTEL/ Swayam Courses by students**

- ✓ It was resolved that at least one NPTEL/SWAYAM course must be completed by a B.Pharm student upon graduation, either in 4 weeks, 8 weeks, or 12 weeks. The completion certificate should be submitted to the institution, and credit points will be allotted in the student's transcript.
- ✓ Dr. D.N. Shastri and Dr. H.N.Sholapur are registered as SPOCs for SWAYAM/NPTEL courses for KLECOP, Belagavi and KLECOP, Hubballi colleges, respectively.

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- ✓ It was informed that KLECOP, Bengaluru needs to register as SPOC, which will facilitate the students in enrolling and registering for examinations.
- ✓ Enrollment Data for the Year 2024-2025:
  - KLECOP, Belagavi: 170 students enrolled
  - KLECOP, Hubballi: 75 students enrolled
  - KLECOP, Bengaluru: 100 students enrolled
- ✓ Members expressed concern over the low registration numbers for examinations, attributed to the examination fee of Rs. 1000. It was suggested that the fee be reimbursed for students who secure an elite silver grade and above
- ✓ External members appreciated the initiative taken for enrollment and the effective implementation of SWAYAM courses for UG students.
- ✓ It was suggested that a consolidated list of courses taken up by all three constituent units be prepared and circulated to the units. This would help students in choosing an appropriate course.

**Resolution:** All BOS Members unanimously agreed, and it was resolved to be taken to the Faculty of Pharmacy meeting for approval.

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## **Agenda-9: Discussion on GPAT Orientation, conduct and training**

- ✓ GPAT Orientation was initiated for enrollment and the conduct of classes across all three constituent units.
- ✓ The external expert Dr.Umesh Patil, suggested that group learning be initiated for GPAT aspirants, where mentors would guide the students to cover the topics effectively and help them prepare comprehensively for the exam.
- ✓ It was decided to conduct a GPAT MOCK Test to build confidence among the students and to help them prepare for qualifying the examination.
- ✓ Members also suggested that previously appeared GPAT questions should be included in the MCQs. This would help students develop the aptitude needed to face the GPAT examination.

**Resolution: All the members agreed for the same & further discussions will be placed in *Faculty of Pharmacy*.**

## **Agenda-10: Discussion on OBE for Batch 2020-2024 for all the three constituent units**

### **Outcome-Based Education (OBE) Report:**

- All three constituent units presented their OBE report, and the targets for all the program outcomes (POs) have been successfully attained.

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- It was suggested to increase the PO targets for the 2021-2025 batch to further enhance the outcomes and achieve greater academic and professional development for students.

**Resolution: Further discussed in Faculty of Pharmacy meeting**

## **Agenda-11: Any other matter**

### **Retreat for Development of MCQs and Model Questions for B.Pharm:**

- ✓ As per the direction of the Controller of Examination, a retreat workshop is scheduled to be conducted in March 2025 for updating the question bank for the B.Pharm course.
- ✓ All members decided to conduct the retreat workshop either in March or the first week of April 2025. The Dean, Faculty of Pharmacy, will inform the Examination Section regarding the exact dates.
- ✓ It was also decided that the workshop will be held in offline mode to facilitate effective interaction and content development.

**Resolution: All the members agreed for the same & further discussions will be placed in Faculty of Pharmacy.**

The meeting was concluded by vote of thanks by chairperson Dr. F.S.

Dasankoppa

**Dr.V.S.Mastiholimanth**  
Dean Faculty of Pharmacy

**Dr.F.S.Dasankoppa**  
Chairperson,  
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